

**SHELTER HARBOR FIRE DISTRICT
BOARD OF GOVERNORS DRAFT MEETING MINUTES
July 11, 2020 at 8:30 a.m.
Meeting via Zoom**

- I. Call to Order** The Moderator called the meeting of the Board of Governors (“BoG”) to order at 8:35 am. Board members Marianne Nardone, Denise Williams, Robert Palumbo, Alex Platt, Jack Waters and Patrick Kinney. Also present were Margaret Leffert, Clerk, Harry Gregory, Tax Assessor; Glen Berwick, Treasurer; and, Peter Ruggiero, District Counsel.
- II. Public Comment/ SHFD BOG Response** Phil Leffert advised everyone that he would be recording the meeting.
- III. Approval of Minutes of December 7, 2019, and May 16, 2020**
Jack Waters made a motion to approve the December 7th Meeting Minutes, Bob Palumbo Seconded the Motion. The Minutes were approved unanimously as presented.
Patrick Kinney made a Motion to approve the May 16th Meeting Minutes, Jack Waters seconded the Motion. The Minutes were approved unanimously as presented.
- IV. Announcements - None**
- V. Correspondence –**
Dick Ferris stated that he had no further comment on his correspondence that he submitted to the BoG regarding SHFD Voting and the conduction of elections.
Phil Leffert read his letter that was submitted to the BoG. in response to allegations brought forward by Alex Platt in connection with the removal of a dinghy from the Point Dock Rack.
Tom asked for a motion for The Finance Committee Report be brought forward on the Agenda and heard before the Treasurers report.
Denise Williams made the Motion, and Jack Waters seconded the Motion. The Motion to move the Finance Report forward was approved unanimously.
Finance Report
Bob Palumbo stated that we will be on budget. Recommendation #1 is to increase the Litigation Fund in 2021 and to add a big pot to the Pond Restoration Fund. Also a recommendation of upgrading racks and access points. No addition to the Capitol Fund in Fiscal year 2021 Budget. Recommendation #2 is that the Mill Rate remaining flat Recommendation #3 is to appoint a point person to obtain Certificates of Insurance. #4 Security cameras at the docks.
- VI. Treasurer’s Report –** Glen Berwick read his report. The Moderator asked for a Motion to recommend at the Annual Meeting Approval of the Budget. Jack Waters made the Motion and Patrick Kinney Seconded the

Motion. The Motion to recommend at the Annual Meeting Approval of the Budget was passed unanimously.

The Moderator asked for a Motion to Approve the Treasurers Report as presented. Denise Williams made the Motion and Alex Platt Seconded the Motion. The Motion to accept the Treasurers Report as presented was passed unanimously.

VII. Tax Collector's Report –

Harry Gregory reported every SHFD taxable unit has paid their tax.

The Moderator asked for a Motion to accept the Tax Collectors Report as presented. Bob Palumbo made the Motion and Jack Waters seconded the Motion. The Motion to Accept the Tax Collectors Report as presented was passed unanimously.

VIII. Agent and Committee Chair Reports/Discussion and/or Possible Votes

A. Beach –

Vivian Duff reported that residents are Social Distancing and wearing masks while walking on the mat.

B. Beanpot - No Report

C. Bylaws - No Report

D. Community Events –

Marianne Nardone reported that the next event is the Westerly Band Concert, an announcement will be made closer to the event as to whether the Concert will happen.

The Moderator asked Rochelle Levins if she would organize another Art Show, since the 2019 Art Show was such a success. Rochelle replied that Tom should ask the artists that are interested to give her a call about an art show.

E. Database - No Report

F. Directory - No Report

G. Finance – Report Moved forward of Treasurers Report

H. Harbor Master - No Report

I. Small Boat Racks - No Report

J. Public Access Defibrillator –

Allen Leadbetter reported that another AED location could be near the SHFD Tennis Courts. Glen Berwick will add an additional line Item in the Capitol Fund Budget which will cover the cost of the purchase of a new AED Enclosure and a new AED to be placed in that enclosure.

K. Roads - No Report

L. Safety and Security - No Report

M. Tennis - No Report

N. SHFD Website – No Report

O. Voting - Ad Hoc Committee- No Report

IX. Old Business- Discussion and/or Possible Votes

A. Water Line Installation in Shelter Harbor

- B. Shelter Harbor Inn Agreement**
- C. Street Lights in Shelter Harbor**
- D. Public Access Defibrillator Placements**
- E. Speed Humps for Wagner Road / License Agreement**
- F. SHFD Fire Protection Contract**
- G. Planting of arborvitae by the Shelter Harbor Inn**
- H. Weekapaug FD / Shelter Harbor FD Agreement**
- I. The Moderator asked for a Motion to Accept the Agreement and to Authorize The Moderator to Sign The Agreement Dated June 20th 2020. Jack Waters Made the Motion, Alex Platt Seconded the Motion. The Motion was passed unanimously.

X. New Business – Review, Discussion and/or Possible Votes

- A. Business for SHFD Annual Meeting
The Moderator discussed the Concept for a Zoom Annual Meeting
There was discussion about how the voting process for Dick Ferris’s Motion would occur.

XI. Public Comment/ SHFD BOG Response

Gail Mallard asked that if we are going to run an electric line for the AED at Harborfield perhaps that same electric line could feed a security camera in that area.
Rochelle Levins stated concern about the fireworks st off at Grove Dock during the 4th of July holiday.

XII. Adjournment

Bob Palumbo made a motion to adjourn the meeting. Denise Williams Seconded the Motion. The Meeting was adjourned at 11:45
Minutes Recorded By
Margaret Leffert SHFD Clerk