

**SHELTER HARBOR FIRE DISTRICT
BOARD OF GOVERNORS MEETING MINUTES
July 22, 2020 at 10:00 AM
Meeting via Zoom**

**PURSUANT TO EXECUTIVE ORDER NO. 20-05 EXECUTED BY GOVERNOR GINA RAIMONDO
ON MARCH 16, 2020, AS AMENDED, THIS MEETING WILL BE TELECONFERENCED VIA
ZOOM**

The public is invited to observe the deliberations of this meeting by accessing the meeting link set forth herein. For those without access to video observation platforms, you may also call in to listen to the deliberations of this meeting by using the call-in phone number provided herein. To participate during Public Hearing or Public Input you will press *9 to raise your hand if you have joined by phone.

**JOIN VIA PHONE:
WHEN PROMPTED, ENTER MEETING ID:
PASSWORD:**

JOIN VIA COMPUTER OR MOBILE APP:

**MEETING ID:
PASSWORD:**

Attachments for items on this meeting agenda are attached to this email message.

I. Call to Order and Roll Call

The meeting was called to Order by the Moderator Thomas Lloyd, Jr. at 10:03 am. Board members Jack Waters, Robert Palumbo, Denise Williams, Alex Platt, and Patrick Kenny were present. Board member Maryann Nardone was absent. Treasurer Glen Berwick was in attendance, as was District Counsel Peter Ruggiero.

II. New Business – Review, Discussion and/or Possible Votes

- A. SHFD Annual Meeting being conducted as a virtual meeting via Zoom and telephone, based on the current State of Emergency declaration by the Governor of the State of Rhode Island due to the public health and safety risks from the COVID-19 pandemic. In addition, voting procedures and options will be discussed with a possible vote by the BoG to authorize the Annual Meeting being held as a virtual meeting, the setting of deadlines for eligible voter registration, the submission of proxy ballots and/or submission of mail-in ballots.**

The Moderator explained the current circumstances with the State of Emergency due to the COVID-19 pandemic and reluctance of many community members to attend an in-person annual meeting. The Moderator explained the proposed method to hold a virtual meeting and read a draft motion to the BoG – which contained the procedures and deadlines regarding participation in the virtual meeting platform.

The Moderator further explained that an ad was placed in the Westerly Sun which disclosed the Annual Meeting notice and password. The Moderator explained that he would try to change the password to exclude non-eligible voters from the meeting. The Moderator explained that if he is not able to alter the password, the Annual Meeting date will need to be re-schedule to August 15, 2020 to provide the required minimum Annual Meeting notice required in the Charter and By-Laws.

The BoG discussed the situation and proposals. Following this discussion Jack Waters made a motion which was seconded by Patrick Kenny to authorize that the 2020 Annual Meeting be held via virtual meeting as proposed by the Moderator, with the deadlines for voters to register or file proxies on or before August 4, 2020 by 5 p.m. with instructions contained in a communication issued by the Moderator and/or Clerk following the BoG meeting. The vote by BoG members was unanimous (all BoG members present voted in favor of the motion).

III. Public Comment

Gail Mallard inquired on the process to verify whether a quorum will be present at the Annual Meeting since it will be a virtual platform. The Moderator explained how that would be addressed.

IV. Adjournment

Jack Waters made a motion to adjourn, seconded by Robert Palumbo. The BoG members present voted unanimously to adjourn. The meeting adjourned at 10:35 a.m.

Draft Minutes were Posted at the RISOS on the ___ day of _____, 2020.